

Cancel Recurring Giving in New City Center

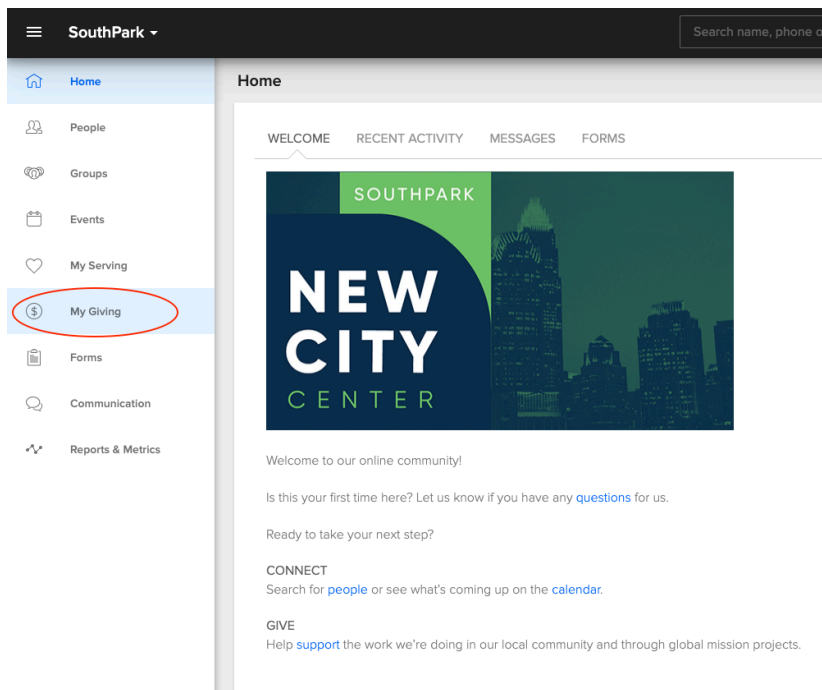
Please **set up your new recurring gift in Pushpay** before you cancel your gift schedule on New City Center.

Step 1

Log into New City Center at newcitycenter.ccbchurch.com/goto/login

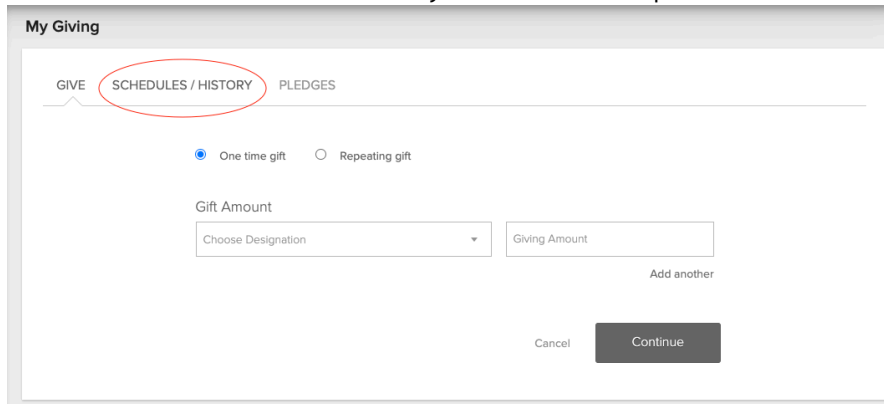
Step 2

Once you are logged in, click on the "My Giving" link in the menu on the left hand side of the screen.



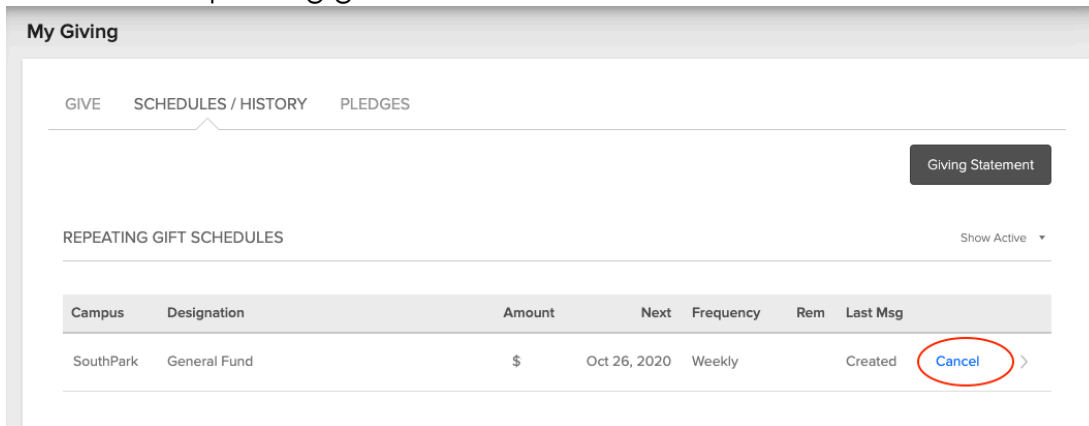
Step 3

Select the "Schedules/History" tab at the top of the section.



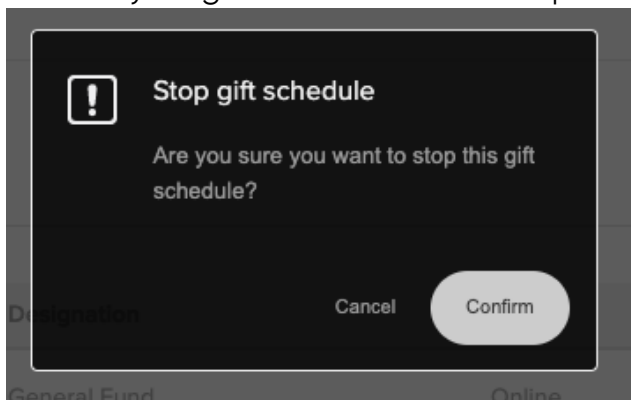
Step 4

You will see your repeating gift schedules at the top of your screen. Select "Cancel" to cancel a repeating gift.



Step 5

Confirm your gift cancellation on this platform.



Step 6

You will see a confirmation bar at the top of your screen saying that your payment schedule has successfully stopped.

