

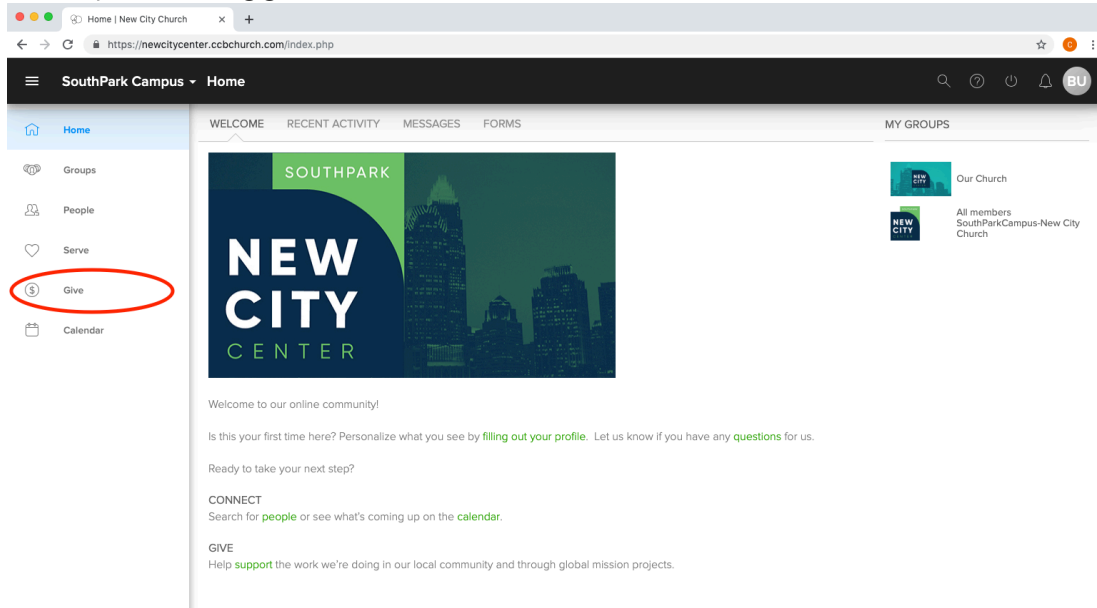
Set Up Recurring Giving

Step 1

Make sure you've requested or been assigned a username and password for New City Center. If you have not, you can request a username and password [here](#).

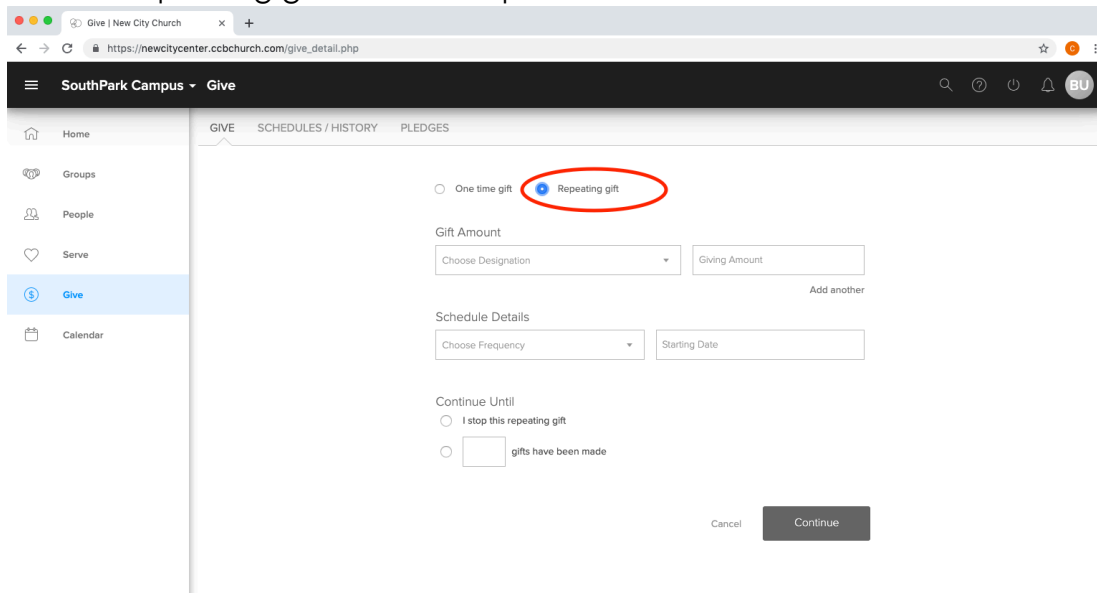
Step 2

Once you are logged in, click on the "Give" link in the menu on the left hand side.



Step 3

Select "Repeating gift" from the options.



Step 4

Input your selections to customize your repeating gift and click "continue."

The screenshot shows a web browser window with the URL https://newcitycenter.ccbchurch.com/give_detail.php. The page is titled "SouthPark Campus - Give". On the left is a navigation menu with "Give" selected. The main content area has the following fields:

- Gift Type: One time gift, Repeating gift
- Gift Amount: "General Fund" dropdown, "\$10.00" input, "Giving Amount" label, and "Add another" link.
- Schedule Details: "Weekly" dropdown, "04/08/2019" input, "Starting Date" label.
- Continue Until: I stop this repeating gift, [] gifts have been made.
- Buttons: "Cancel" and "Continue" (circled in red).

Step 5

Enter your bank information for an automatic debit from your checking account, or input a debit or credit card for the charges. Fill out all the information and click "Continue." Your gift will be set up and you'll be taken to a confirmation page.

The screenshot shows a web browser window with the URL <https://payments.ccbchurch.com/?uid=8e0be813-253f-4d86-babd-58d5c85d2afd>. The page is titled "Give" and "SouthPark Campus". The user is logged in as "Basic User".

Gift Summary:

General Fund	\$10.00
Gift Amount	Total: \$10.00

Payment Information

Payment Type: **Checking Account**

First Name: **Basic** Last Name: **User**

Street: **2500 Carmel Rd**

City: **Charlotte** State: **NC** Postal Code: **28226**

Email: **Info@newcity.us**

Update profile with this contact information.

PAY TO THE ORDER OF \$ []

⌘ 234 56 789 ⌘ 234 56 7890 ⌘ 234 ⌘

Routing Number Account Number Check Number

Routing Number Account Number

Confirm Routing Number Confirm Account Number

I authorize New City Church to debit my account for the amount indicated above. I understand that I can cancel any future automatic payments myself by going to the Financial tab in my profile.

Back Continue

If you have any questions regarding giving at New City Church, please email finance@newcity.us or call the church office at 704-364-5913.